

## FORMAT FOR PROVIDING INFORMATION ON INVENTIONS FOR PATENTING

Please read the instructions at the end of this document carefully before filling the form

1 . Title of Invention:

2 .Particulars of Inventor(s):

Sl#	Name	Qualification	Designation
1.			
2.			
3.			

3 Applicant Name and Address: (Natural Person/ StartUp/ MSME/ Large Entity/ Organization)

Applicant's Registered Address	Applicant's Postal Address (if different)
Telephone:	Telephone:
Fax:	Fax:
E-mail:	E-mail:

4 .Stage of Development:

5 .Test Status:

6 .Status of Patent ( if provisional application filed): Patent Pending No.: with Date  
Patent Specifications (Provisional/ Complete) enclosed: Yes/ No

7 .Brief abstract of invention (In about 500 words):

8 .Existing state-of-art: (Give full details, including search reports)

9 .Drawbacks in existing state-of-art & how the drawbacks have been overcome by your invention:

10 Objectives of the invention:

11 Novel features of the invention:

12 Advantages over other known alternatives including imported alternatives:

13 Detailed description (The detailed description should be accompanied with diagrams, drawings neatly labelled and must be related to the description):

14 Signature of all the Inventor(s):

15 Enclosures: Please check before sending the application form whether you have enclosed the following in THREE SETS:

- a) Detailed description
- b) Reprints/cuttings of your invention, if published
- c) Patent specification (Provisional/ Complete)
- d) Drawings/Diagrams neatly labelled

\*kindly use additional sheets or expand this

## FORMAT FOR PROVIDING PATENT SEARCH REPORT

1	<i>The Search is requested by</i>			
2	<i>Address for correspondence</i>			
	<i>Phone No.:</i>			
	<i>Fax No.:</i>			
	<i>E-mail:</i>			
3	<i>Title (Brief indication of technological field):</i>			
4	<i>Summary of the technological problems on which the search is requested (a detailed description should be given on a separate sheet):</i>			
5	<i>Where the search should be limited as to period, countries, languages and symbols of the International Patent Classification (IPC) to be covered, please indicate:</i>			
	<i>(a) the years</i>		<i>(c) the language</i>	
	<i>(b) the countries</i>		<i>(d) the IPC codes</i>	
6	<i>Important Keywords/Index Terms: (Please give possible synonyms under each Keyword/ Index term)</i>			
	<i>KEYWORD 1</i>	<i>KEYWORD 2</i>	<i>KEYWORD 3</i>	
	OR			
	OR			
7	<i>Mode of Dispatch of Search Report:</i>			
	<i>To be Posted/Couriered</i>	<i>To be E-mailed</i>	<i>To be collected in Person</i>	
8	<i>What is the main purpose of the search report:</i>			
	<i>(a) to form a basis for developing research and development activities by identifying the solutions already known to a technological problem?</i>			

	<i>(b) to assist planning in the use of new technology?</i>		
	<i>(c) to assist in overcoming difficulties in certain technological steps of a technology already implemented by the requestor?</i>		
	<i>(d) to assess technology and/or equipment to be or being purchase?</i>		
	<i>(e) to assess results reached under a current research and development project?</i>		
	<i>(f) to assist in the decision-making process concerning industrial property proceedings (e.g. filing of a patent application)</i>		
	<i>(g) others (please specify)</i>		
9	<i>Details of Advance :</i>		
	<i>Draft/Cheque No.</i>	<i>Date</i>	<i>Amount Rs.</i>
	<i>Date</i>	<i>Signature</i>	

*Any other Information useful in support of the application:*

*Signature of Applicant*

*Date:*  
*Place:*

*Seal*