



राष्ट्रीय डिजाइन संस्थान
National Institute of Design
मध्यप्रदेश Madhya Pradesh

(An Institute of National Importance under DPIIT, Ministry of Commerce and Industry, Govt. of India)

क्रमांक-रा0डि0सं0म0प्र0/प्रशा/सूचना/1-70/2021/97

दिनांक 13.12.2021

प्रति

विषय:-सूचना का अधिकार अधिनियम 2005 के अन्तर्गत सूचना बाबत।

प्रसंग:-आपकाऑनलाइन अनुरोध प्रार्थना पत्र क्रमांक एन.आइ.डी.एम पी./आर/ई/ 21/ 00097 दिनांक 16.11.2021 तथा राष्ट्रीय डिजाइन संस्थान, मध्य प्रदेश को प्राप्ति दिनांक 16.11.2021

महोदया,

उपरोक्त विषयान्तर्गत व प्रासंगिक पत्र के क्रम मे आपके द्वारा राष्ट्रीय डिजाइन संस्थान मध्य प्रदेश से चाही गई सूचना बिन्दुवार निम्नानुसार है।

क्र0सं0	बिन्दु संख्या	प्रत्युत्तर
01	01	चाही गई सूचना अनुलग्नक एक में संलग्न है।
02	02	संस्थान के नियमति कार्मिक राष्ट्रीय पेंशन प्रणाली के दायरें के अंतर्गत आते हैं।

02. सूचना का अधिकार अधिनियम की धारा 7(8) (iii) की अनुपालना के अनुसार प्रथम अपीलीय अधिकारी का नाम तथा पत्राचार पता क्रमशः लेफ्टिनेंट कर्नल मनीष कुमार बहुगुणा,(सेवानिवृत्त), कुलसचिव,राष्ट्रीय डिजाइन संस्थान मध्य प्रदेश ग्राम अचारपुरा, पोस्ट अरवलिया ईट खेड़ी जिला भोपाल , मध्यप्रदेश पिन 462038 है।



प्रतिलिपी:-

01. सहायक लोक सूचना अधिकारी,
राष्ट्रीय डिजाइन संस्थान, मध्यप्रदेश


(श्री कृष्ण बिरमान)
केन्द्रीय लोक सूचना अधिकारी
राष्ट्रीय डिजाइन संस्थान मध्य प्रदेश
केन्द्रीय लोक सूचना अधिकारी
:- कृपया सादर सूचनाार्थ
Central Public Information Officer
राष्ट्रीय डिजाइन संस्थान, मध्यप्रदेश
National Institute of Design, Madhya Pradesh

RECRUITMENT FOR VARIOUS ADMINISTRATIVE POSITIONS IN NID MP

Recruitment for Deputy Registrar

1. Name of Post : Deputy Registrar
2. No. of Posts : **One (01) UR – 01 {Direct Recruitment}**
3. Classification of Post : Group A
4. Age : Not exceeding 45 years as on date of closure of application
Age relaxation admissible as per Govt of India Rules
5. Educational Qualification/ Experience : **Essential:**
 - i) Graduate Degree in any discipline of a recognized institute or University. Working Knowledge in computer.
 - ii) A Minimum of 10 years of **relevant experience** in a Government/ Educational/Research Institution. The candidate will be expected to have some familiarity with Academic and administrative activities and working procedure in higher educational institutions preferably in design/fashion technology or similar institution.

Desirable:

Experience of computer systems for information processing and retrieval. Preference to be given to those who have had experience of working in design or similar institution in an analogous post.

Job Profile
(Indicative but not
exhaustive)

* Deputy Registrar shall function under the supervision and directions of the Registrar and shall be assigned with the tasks and responsibilities in the areas of academic and students' affairs, examinations and shall assist the Registrar in academic administration matters relating to admission, course delivery, assessment, evaluation, award of grades, all academic matters related to faculties/Technical staff, awarding of degrees and any other academic administration related tasks and responsibilities as may be entrusted by the Registrar.

*To carry out any other tasks as assigned by the higher authorities of the institute.



सूचना अधिकार अधिनियम के तहत प्रदत्त
Information given under RTI Act

Recruitment for Administrative Officer

1. Name of Post : Administrative Officer
2. No. of Posts : **One (01) UR – 01 {Deputation or Contract}**
(Preference will be given for filling the post on Deputation)
3. Classification of Post : Group A
4. Age : Not exceeding 40 years as on date of closure of application
Age relaxation admissible as per Govt of India Rules
5. Educational Qualification/ Experience : **Essential:**
 - i) Graduate Degree in any discipline of a recognized institute or University. Knowledge in computer.
 - ii) A Minimum of 5 years of **relevant experience** in a Government/ Educational/Research Institution. The candidate will be expected to have some familiarity with Academic and administrative activities and working procedure in higher educational institutions preferably in design/fashion technology or similar institution.**Desirable:**

Experience of computer systems for information processing and retrieval. Preference to be given to those who have had experience of working in design or similar institution in an analogous post.
6. Conditions for Deputation : From analogous posts of ministerial cadre or with 5 years' service in the grade pay of Rs.4,600/- in the ministerial cadre.
7. Job Profile (Indicative but not exhaustive) : * Administrative Officer shall function under the supervision and directions of the Deputy Registrar and shall be assigned with the tasks and responsibilities in the areas of academic and students' affairs, examinations and shall assist the Registrar/Deputy Registrar in academic administration matters relating to admission, course delivery, assessment, evaluation, award of grades, all academic matters related to faculties/Technical staff, awarding of degrees and any other academic administration related tasks and responsibilities as may be entrusted by the Registrar/Deputy Registrar.*To carry out any other tasks as assigned by the higher authorities of the institute.



सूचना अधिकार अधिनियम के तहत प्रदत्त
Information given under RTI Act