

Sno	Category of Documents	Manual/handbook	Custodian	Electronic format	Printed format	Free of cost	At a reasonable cost	English	Vernacular/ Local Language	Last date of Annual updation	Location where available
1	Category A	Establishment related documents	Admin Office	yes	yes	yes	2 Rs per page	yes	hindi	2023-24	Establishment Office
2	Category B	Academic related documents	Registrar Office	yes	yes	yes	2 Rs per page	yes	hindi	2023-24	Director Office
3	Category C	Account related documents	Account Office	yes	yes	yes	2 Rs per page	yes	hindi	2023-24	Account Office