



राष्ट्रीय डिज़ाइन संस्थान
National Institute of Design
मध्यप्रदेश Madhya Pradesh

(An Institute of National Importance under DPIIT, Ministry of Commerce and Industry, Govt. of India)

Ref. NIDMP/ 1-70/ PSV FY-2023-24 /2024

Date 09.04.2024

OFFICE ORDER NO: 82 /2024

Subject: Constitution of Committee for physical Stock verification of Fixed Assets and Consumable Stores FY-2023-24 at NID MP.

1. A Committee comprising the following has been constituted on the above subject:

(i)	Dr. Sudeep Sharma, Head Librarian	:	Chairperson
(ii)	Mr. Rohit Saraiya, SAO	:	Member
(iii)	Mr. Akash Jain, Sr. Supdt. (Accts)	:	Member
(iv)	Mr. Ram Singh Yadav, HSS	:	Member
(v)	Mr. Shailendra Ojha, Tech. Instructor	:	Member
(vi)	Mr. Pintu Pratap Singh, Tech. Instructor	:	Member
(vii)	Mr. Ramprasad Vishwakarma, Hostel Warden	:	Member
(vii)	Mr. Kartik Sahu, Senior Asst.	:	Member
(viii)	Mr. Shashank Agrawal, Senior Asst.	:	Member Secretary

2. The Committee shall carry out physical stock verification of fixed assets and consumable stores for financial year 2023-24 and its report by 25.05.2024

3. This has been issued with concurrence of the competent authority



Chief Administrative Officer
National Institute of Design, Madhya Pradesh

Copy to:

1. Chairperson & All members
2. PA to Director, NID MP – for kind information, please
3. Registrar, NID MP – for kind information, please
4. CFA, DL (TAD, CD, ID & FS), SE(LBM) and AO, NID MP – for kind information, please
5. Procurement Section, NID MP
6. AE(IT), NID MP- for uploading to Intranet, please.
7. Guard File

NATIONAL INSTITUTE OF DESIGN, MADHYA PRADESH

Acharpura, Post-Arwaliya, Eintkhedi, Bhopal-462038 (MP) Website:-<https://www.nidmp.ac.in>