

**OFFICE ORDER No. 336/2024**

**Sub: - Re-constitution of Cultural Committee.**

**1. A Cultural Committee is reconstituted herewith, comprising the following:**

I.	Ms. Sonal Wanjare, Faculty	-	Chairperson
II.	Ms. Aditi Sharma, Faculty	-	Member
III.	Mr. Mayank Sharma, STI	-	Member
IV.	Ms. Shikha Agarwal, Warden (Officiating)	-	Member
V.	Mr. Rohit Sariya (SAO)	-	Member
VI.	AAO-1, Academics Office (ex-officio)	-	Member
VII.	Mr. Murtaza Hussain, Dy. Engineer	-	Member
VIII.	Mr. Shailendra ojha, Technical instructor	-	Member
IX.	Ms. Shejal Diwan, Asst. Engineer (IT)	-	Member
X.	Mr. Ramprasad Vishwakarma (Warden)	-	Member
XI.	Mr Syed Asjad Ali (Sr. Asst.)	-	Member
XII.	Aastha Agarwal (Student, ID)	-	Member
XIII.	Aditya Das, (Student, CD)	-	Member
XIV.	Akshata Oak, (Student, CD)	-	Member
XV.	Barshajit Bardhan, (Student, TAD)	-	Member
XVI.	Hemali Ben Khandala, (Student, ID)	-	Member
XVII.	Nandish Patel (Student, ID)	-	Member
XVIII.	Aaisha Mandal, (Student, CD)	-	Member
XIX.	Kuldeep Singh Yadav, (Student, ID)	-	Member
XX.	Mrityunjaii Bhat, (Student, ID)	-	Member
XXI.	Ranveer Joglekar, (Student, ID)	-	Member
XXII.	Samarth Soni, (Student, TAD)	-	Member
XXIII.	Rishita Verma, (Student, CD)	-	Member
XXIV.	Mr. Nitesh Gupta (Sr. Lib. Asst.)	-	Member
	Secretary		

**2. The Committee shall perform the following functions: -**

(i) To identify the festivals and cultural events to be celebrated in the NID MP Campus, on an yearly basis. The list will be submitted for perusal and approval of the Director by 15<sup>th</sup> January 2025 for the Calendar year 2025.

(ii) To distribute duties for making arrangements to ensure smooth conduct of the event. Assistance of additional students and employees may be taken for this purpose.



- (iii) To finalize the names of students and employees as participants in the event and approve the content before it is finally presented.
- (iv) To inform students and employees about the event and send a formal invitation to the chief guest/dignitaries.
- (v) To propose a budget for conduct of the event ensuring adherence to austerity measures/guidelines issued by Gol from time to time. The request should be submitted at least 15 days prior for various approvals.
- (vi) To arrange venue and logistics (audio-video system, camera, podium etc) and plan stage arrangements for the event.
- (vii) To make sure that rehearsals for the event are started well in advance.
- (viii) To promote literature, music, dance, drama, painting, cinema and other forms of arts and ensure representation pertaining to all sects/communities of students, as far as possible.
- (ix) To plan celebrations in a way which does not hinder academic activities.
- (x) The Committee shall keep Academic Calendar, National Holidays, etc in consideration while preparing the list of festivals/events to be celebrated.
- (xi) Notices may be displayed on notice boards stored at various locations in the campus.

3. The Cultural Committee shall also be the part of the proposed MPDU Committee.
4. The tenure of the Committee will be for one year or till further orders. At least 50% of the members shall form the quorum during a meeting.
5. This Supersedes the earlier Office Order No. 39/2022 dated 15.02.2022, has been issued with concurrence of the competent authority on the subject.



Administrative Officer

National Institute of Design, Madhya Pradesh

Distribution:-

- (i) All members of the Committee (Old & New, by name).
- (ii) PA to Director, NID MP
- (iii) Registrar Office, NID MP
- (iv) CAO, NID MP
- (v) All Employees & Students
- (vi) Guard File

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**NATIONAL INSTITUTE OF DESIGN, MADHYA PRADESH**

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