

(डीपीआईआईटी, वाणिज्य और उद्योग मंत्रालय, भारत सरकार के तहत राष्ट्रीय महत्व का एक स्वायत्त संस्थान)
(An Autonomous Institute of National Importance under DPIIT, Ministry of Commerce and Industry, Govt. of India)

APPLICATION FORM FOR THE POST OF “Senior Library Assistant”

(Notification no. NIDMP/1-70/ (26) Rectt.- Admin/2026 dated 31.08.2026)

Appl. No.....(* To be filled by NID MP)

Note: Prospective candidates are advised to study the **Instructions** carefully and then fill in the application precisely and to the point in all respects. **Incomplete application will be summarily rejected.** Candidates may attach additional sheets, if required.

APPLICATION FORM FOR THE POST OF _____		Affix recent passport size photograph duly signed by the candidate across the photograph
Application Fee Details: (Exempted for SC/ST/PWD/ESM)		
• DD no.: _____ • Issue Date: _____ • Name of Bank: _____		

1	Personal Information											
	Name of Applicant (in full capitals)											
	Father's Name											
	Mother's Name											
	Date of Birth (As on last date of receipt of Application- proof of DoB to be enclosed)		DD		MM		YY		Age	Years	Months	Days
	Gender						Marital Status					
	Nationality						Religion					
2	Category (SC/ST/OBC/General)											
	Ex-Serviceman (Tick)		☐ Yes ☐ No				PwD (Tick)		☐ Yes ☐ No			

3. Complete Postal address with Pin code

Correspondence Address						Permanent Address					
PIN CODE						PIN CODE					
Other Contact information											
Phone No with STD Code						Mobile No.					
E-mail											
Alternate E-mail											

4.	Educational Qualifications (10th Standard onwards) (Attach extra sheet, if needed)					
Sl. No.	Name of Degree / Diploma	Subject / Discipline / Specialization	Name of the University / Institution / Board	% of Marks / CGPA	Division /Grade	Year of passing
1.	10 th					
2.	12 th / Higher Secondary					
3.	Diploma or equivalent					
4.	Bachelor's Degree					
5.	Bachelor of Library Science					
6.	Degree / Diploma in Computer					
7.	Master of Library Science					
8.	Desirable qualifications (if any)					
9.	Others (if any)					

5. Total Relevant Experience as on last date of application Years..... Months Days.

6	Details of Experience (In reverse Chronological order) (Attach extra sheet, if needed)									
	Organization / Institute / Industry	Designation / Post	Period		Duration		PB & Grade Pay / Pay Level	Nature of Responsibilit ies	Temporary/ Regular/ Permanent Employment	Reason for Leaving (if applicable)
			From	To	Yrs.	Mon.				
a.										
b.										
c.										
d.										
e.										
f.										

7.	Details of Present employment			
Name of Organization / Institute				
Designation		Date of Appointment		
Nature of Work				
Whether Temporary/ Regular Permanent Employment				
Pay Level				
Basic Pay				
Gross Emoluments (Per Month) in ₹				

8. Character & Antecedents Report		
	Particulars	Comments
a.	Have you ever been subject to any disciplinary action, as a student and/or as an employee? If so, give full details.	
b.	Have you ever been dismissed / suspended from service / employment? If so please give full details	
c.	Were you ever involved in any criminal case? If yes, give full details?	
d.	Is any criminal case pending against you in court? If yes, give full details?	

09. Language Known:

- (i) Hindi : ☐Read ☐Write ☐Speak
- (ii) English : ☐Read ☐Write ☐Speak
- (iii) Other () : ☐Read ☐Write ☐Speak

10. Details of Enclosures (Important: all the enclosures should be self-attested and serially numbered):

Sl. No.	Description	Page no.
a.	Application Form	
b.	Documents in support of Essential Educational Qualification	
c.	Documents in support of Essential Experience Qualification	
d.	Documents in support of other qualifications/ experience/ achievements	
e.	Documents in support of DoB	
f.	Category Certificate (EWS/OBC/SC/ST) (if applicable)	
g.	Ex-Servicemen Certificate (if applicable)	
h.	PwD Certificate (if applicable)	
i.	NOC from employer (if applicable)	
j.	Documents in support of all other qualifications	
k.	Certificate by the Employer/Cadre Controlling Authority with enclosures (if applicable)	

11. DECLARATION:

I hereby declare that I have carefully read and understood the instructions and particulars supplied to me, and that all entries in this form, as well as, in the attached sheets are true to the best of my knowledge and belief. I undertake that If the fact that false information has been furnished or that there has been suppression of any factual information in the Application Form comes to notice at any time during the service of a person her services would be liable to be terminated.

Date:

Place:

Signature of the candidate